

Please complete and sign the Direct Debit instruction for the monthly payment on your Buy to Let (BTL) Mortgage.

## Buy to Let Mortgage Direct Debit Instruction



### INSTRUCTION TO YOUR BANK/BUILDING SOCIETY TO PAY BY DIRECT DEBIT

1. Name and full postal address of your Bank or Building Society branch

  
  
  
  
postcode 

2. Name(s) of account holder(s)

3. Branch sort code

 -  - 

4. Bank or Building Society account number

Originator's Identification Number

Reference Number e.g. Mortgage Account No.

5. Instruction to your Bank or Building Society  
Please pay Barclays Bank PLC trading as Woolwich Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I/we understand that this instruction may remain with Barclays Bank PLC trading as Woolwich and, if so, details will be passed electronically to my/our Bank/Building Society.

Signature(s)



Date

Please return signed mandate to:

**Barclays Mortgages, Buy to Let, PO Box 274,  
Millshaw Court, Global Avenue, Leeds LS11 1FR.**

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This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits



- If there are any changes to the amount, date or frequency of your Direct Debit, Barclays Bank PLC trading as Woolwich will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Barclays Bank PLC trading as Woolwich to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Barclays Bank PLC trading as Woolwich or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society
- If you receive a refund you are not entitled to, you must pay it back when Barclays Bank PLC trading as Woolwich asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.